



**Tony Evers, Governor**  
**Dan Hereth, Secretary Designee**

November 3, 2023

George Morrissey, Director of Public Works  
City of Cuba City  
108 Main Street  
Cuba City, WI 53807  
[gmorrissey@cubacitylightandwater.org](mailto:gmorrissey@cubacitylightandwater.org)

**VIA EMAIL**

Re: City of Cuba City Jurisdiction for Uniform Dwelling Code (UDC) and Camping Units Permitting and Inspecting

Dear George Morrissey,

The Department has reviewed your most recent ordinance and I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code §§ SPS 320.06(1) and SPS 327.06(1) to exercise jurisdiction over construction and inspection of new one- and two-family dwellings and camping units.

Pursuant to Wis. Stat. §§ 101.65(1) (a) and (2m), § 101.651(2m), and § 101.63(1), the Department delegates your municipality the primary responsibility to perform permitting and inspecting for all installations under Wis. Admin. Code §§ SPS 320.08(1) and SPS 327.09(1) to be constructed within the limits of your municipality.

As a condition of the delegation, you are required to comply with the following:

- Provide the Department with a certified copy of all adopted ordinances and subsequent amendments within 30 days of adoption by the municipality, and
- Maintain an approved method of enforcement as identified in Wis. Admin. Code § 320.06(1)(b).
- File a copy of each Uniform Dwelling Code permit to the Department, in accordance with Wis. Stat. § 101.65(4).

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 320.06(1)(c)3 by providing the Department with a 30-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

The Department understands that WI Municipal Building Inspection Agency is the primary code enforcement contact for your municipality and that they have the proper certification to do so.

Our UDC consultant for your area, Lenny Kanter, at (608) 261-6541, is available to assist in any questions or concerns your municipality may have with UDC or camping unit permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads 'Garry D. Krause'.

Garry D. Krause, Bureau Director, Technical Services Bureau

cc: WI Municipal Building Inspection Agency